



Allendale Public Schools

ESL Programs

10760 68th Avenue
Allendale, MI 49401

Telephone (616) 892-3465 FAX (616) 892-5798

Notification of ESL Exit Meeting

A meeting has been arranged to discuss your child's exit from the English as a Second Language Program. This meeting is very important to your child's education. The meeting is scheduled for:

Date of Meeting _____ Time of Meeting _____

Location of Meeting _____

The meeting will take approximately _____ minutes.

The following people will be in attendance at the meeting to provide information about your child and to assist in formulating any plans or program development:

Name	Position	School or Agency
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

If you have questions concerning the meeting, please contact:

Name _____ School _____

Address _____ Phone _____

If you cannot attend this meeting as scheduled, please schedule this meeting at an alternative time and/or location. Please complete the response form below and return to contact person at address above or send with your child to school.

I cannot attend the meeting scheduled on _____ but I could come to school at:

Date _____ Time _____

Parent

Date Signed