

## **Chromebook Quick Start Guide**

# Logging in with your Google account

You can log into the Chromebook with your APS provided Google account. When you log in with your Google account, you can conveniently use Google services such as Gmail, Google Calendar, Google Docs and so on. In addition, since your saved bookmarks and browser settings are saved in the Google account.

1. Enter your APS Gmail email address and password.
2. To add a user, click **Add User**



3. Click **Login**.

4. When you have completed the login, the **Desktop** appears. You can use the Chrome and various apps by clicking



**Icons**











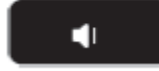

the icons of the bottom left of the screen.

# Keyboard

Shortcut key functions and procedures are discussed in the following sections.

## Shortcut Keys

Here is an overview of the shortcut keys on the top row of the keyboard.

Shortcut Keys	Function
	Go to the previous page in your browser history.
	Go to the next page in your browser history.
	Reload your current page.
	Open your page in full-screen mode
	Switch to your next window.
	Decrease screen brightness.
	Increase screen brightness.
	Mutes the sound.
	In Mute mode, press the  key to cancel the Mute function.
	Decrease the volume.
	Increase the volume.



## Screenshots

**Screenshot of the entire screen - Ctrl +**

**Select the area for a Screenshot - Ctrl + Shift +**



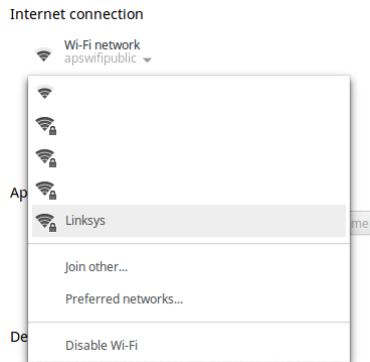
**To see downloads Ctrl + m**

# Network

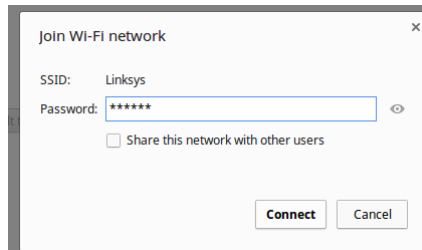
## Connecting to a Network

1. Click the network icon at the bottom right  to view the list of available Wireless Networks.

2. To connect to a network, simply select its name in the network menu.

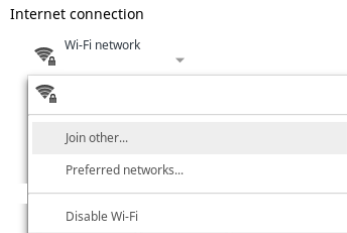


3. Double click the network, type the password then press "Connect"



4. If the connection is successfully established, the network icon is displayed as 

5. If that did not work then you'll have to manually connect to the wireless network. Click on "Join Other".



6. Fill out the SSID + Password fields and select the Security type.

