

## Allendale Public Schools School Bus Discipline Notice

This letter is being set to you as notification that your child is not adhering to expected patterns of behavior as described in the responsibilities of students who use school transportation services. As you well know, the job of a bus driver is a difficult task; the responsibility for the safety of fifty or sixty students who ride the bus each day is very considerable. When one or more students create a situation where the driver must divert their full attention from his or her driving; the complete safety of all those who ride the bus is lessened. It is our hope that you will talk to your child and explain to him or her that what they may consider fun is really creating an adverse situation and cannot be allowed to continue.

Thank you for your cooperation.

Date: \_\_\_\_\_ Time: \_\_\_\_\_ Grade: \_\_\_\_\_  
\_\_\_\_\_ rider on bus number \_\_\_\_\_ has been  
involved in misconduct as follows: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

This misconduct is violation of rule number \_\_\_\_\_ listed on the back of this Form. Penalty points assigned for this rule violation \_\_\_\_\_ listed on the back of this form. Penalty points accumulated to date for current school year ( )

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Bus Driver x \_\_\_\_\_

Transportation Manager x \_\_\_\_\_

Parent/Guardian x \_\_\_\_\_

**(PLEASE DISCUSS THIS PROBLEM WITH YOUR CHILD AND  
HAVE THEM RETURN THIS NOTICE SIGNED BY YOU)**

## **RULE/PENALTY POINT DESCRIPTION**

### **RULE NUMBER**

1. Student must obey the instruction and directions of the school bus driver. Driver is authorized to assign seats. ( 1-7)
2. Improper Boarding – Riding- Departing Procedure: Students must cross the street in front of, not behind, the bus; must not hit the sides or windows of the bus (3)
3. Students can use the emergency door only during an emergency or with the permission of driver or teacher chaperone. (3)
4. Students must keep hands and head inside the bus, and may not throw any object, including snowball, on, at, or out of the bus windows. (2)
5. Students must remain seated, must not move about or change seats on the bus without the permission of the driver, nor may they speak loudly, or shout, or create any other disturbing noise. Students must not tease, scuffle with, or fight with fellow passengers. Students must not spit in the bus. (1-7)
6. Students must not litter the bus: no eating or drinking on the bus without permission.(1)
7. Students must not use profane, vulgar, or abusive language, or make obscene gestures. (3)
8. Students must not damage or vandalize the school bus. Students will be required to pay for repair of damage. (7)
9. Possession or use of firecrackers, smoke bombs, or other incendiary devises, bringing articles aboard bus of injurious or objectionable nature is strictly forbidden. (7)
10. Use, sale, or possession of alcoholic beverage or narcotics or dangerous drugs/or being under the influence of these substances is forbidden.(7)
11. Student's misbehavior relating to safety, well being, and respect for others is forbidden. (1-7)

( ) Penalty points in parenthesis

Bus riding privileges removed for five school days shall occur after a students accumulates seven (7) penalty points.

Bus riding privileges removed for additional ten school days shall occur after a student accumulates ten (10) penalty points.

Bus riding privileges removed for the remainder of the school year shall occur after a student accumulates thirteen (13) penalty points.

**(For extreme misbehavior a student may be removed from the bus at any time)**