I. CALL TO ORDER
The meeting was called to order by President Breen at 6:00 PM.

II. MISSION STATEMENT
The mission statement was read by President Breen.

III. ROLL CALL

PRESENT: Breen, DeJong, Haight, Modderman Jr., Pineiro, Thurkettle
ABSENT: Zickus
ADMINISTRATORS: Cooper, Park

IV. PUBLIC PARTICIPATION PROCESS
The public participation was read by President Breen.

V. APPROVAL OF AGENDA

17-83 Motion by Thurkettle, seconded by DeJong to approve the agenda as amended with discussion regarding recent FOIA request be added as XI on the agenda.
ALL APPROVED

VI. PUBLIC COMMENTS
There were no public comments.

VII. FINANCE REPORT

CFO Park shared the finance report including the rising trend in spending since 2011. Expenditures have increased by approximately $5,000,000.00. This figure includes bus purchases which were financed from the general funding account. Any future bus funding that did not impact the general fund would increase the balance to 8.6%. New bus purchases for the five new buses were included in the bond passage funding, therefore will not negatively impact the general fund balance for 2017-18. Current bus inventory will be either utilized as reserve vehicles or sold as scrap, whichever is more appropriate, based on the condition and/or need.

Additional expenses impacting budgets are employee retirement costs, which are accrued as revenue and deducted as expense, which decreases fund balance. To increase fund balance, the amended budget would require a $300,000 surplus to reach a 5.78% and $235,000 to reach 5.52%. CFO Park has assessed that the 5.52% figure is attainable with appropriate adjustments and cost saving measures. Administrators have initiated $58,000 in savings, occurring with the elimination of the Communications Coordinator position at mid-year. Potential cost savings measures, in addition to those already implemented may include position reduction by attrition and reducing hours when position openings occur.

VIII. BULLYING REPORT
There were no reports of bullying in the first quarter.
IX. DISCIPLINE REPORT

Dr. Cooper shared the Disciplinary Reports with members and discussed the observed trends:

Increases in behavior incidents are primarily occurring with new students acclimating to a new environment and school policies. Future reports will provide a more detailed breakdown by demographics and gender.

X. 1ST QUARTER STRATEGIC PLAN REPORTS

a. Dr. Cooper updated members regarding 1st quarter reporting. Several areas are baseline testing, with more comprehensive results occurring in second quarter reporting. Dr. Cooper and Assistant Superintendent Reynolds are assessing special needs students’ integration in the classroom pursuant to whether additional support for student success is needed.

b. Athletics goals’ assessing additional need for tennis courts was discussed. Administration personnel to follow up with township representatives regarding community tennis court use and adding additional court space.

c. Crisis team – Grant opportunities are being assessed to provide additional safety measures within the district.

d. Dr. Reynolds is assessing curriculum and role definition alignment for department chairs. Align efforts across curriculum/define roles for department chairs concentrating on being goal oriented and student focused.

e. Communications goals – Dr. Cooper provided plan going forward for communications with the elimination of the Coordinator position. A designated contact for each building will receive training and policy guidelines to help facilitate the district face book, and twitter media. The individual building pages will be administered at building level, then routed to a web administrator prior to publishing to ensure accuracy and ADA compliance. District office and technical staff will continue to oversee the communication operations process.

XI. FOIA REQUEST UPDATE

Dr. Cooper updated members on the FOIA request pertaining to 2014 occurrence outside the district. All requested information has been obtained from requested parties with the exception of APS Board member, Trustee Zickus. Several attempts were initiated to reach out requesting any and all correspondence or documentation she may possess, to no avail. Failure to provide all data requested can result in the district paying a substantial fine. Members agreed to send all information currently available on next business day, with documentation of efforts to fulfill the request in its entirety.
XI. BOARD NORMS

Board members established suggested best practices for Board Norms:

1) Keep the needs of our STUDENTS first.

2) Use Social Media in a responsible and respectful manner.

3) Commit to Board unity. When a decision is made by the Board, ALL members commit to supporting that decision.

4) Allow district employees to do their job.

5) Exhibit humility, ask questions only to gain understanding and agree to disagree when necessary.

6) Accept that the Board of Education delegates authority to the Superintendent to both manage the district and provide leadership to the staff.

7) Board members shall act in a way that will merit the continued trust and confidence of the public.

8) Board members will comply with all applicable laws and regulations.

XII. BOARD POLICY #1152 DISCUSSIONS

Board policies #1152 and corresponding #1162 were discussed. Our district is only one of three in the state to have a policy on board officer qualifications to serve. Policy #1152 and #1162 will be added to actions items at November 14, 2017 meeting. The first reading will include changes to exclude second line and last line in policy. Policy #1162 will also have last line excluded.

XIII. ADJOURNMENT at 7:48 PM by consensus